



LETTER ORDER No. : PO23-00513

MARELCO TRADING CORPORATION

Tagpuan sa Villa Escudero, Lalig
Tiaong, Quezon

Date : November 30, 2023

Bidding No.: AMP-080-23

Date of Opening : October 10, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	26	units	EVAPORATIVE AIR COOLER FOR THE REGIONAL AND LGU DEPOTS (Model # FIREFLY FHF104) * PR23-0390 * for Regional & LGU Depots use (DMD) * NOA No. INTBAC-067-23 * Resolution No. PS-BAC-23-11-03 * For lot no.2 * With one (1) year warranty on parts and labor. * Submit warranty certificate =====	18,900.00	491,400.00
- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.					

Price Validity: **0** Calendar Days Total Amount: **Php 491,400.00**

Place of Delivery : RR Road, Cristobal St. Paco Manila	Delivery Instruction : Within sixty (60) calendar days from receipt of Notice to Proceed (NTP)
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Certified Correct:
12/1/23
Date
Signature Redacted
ABIGAIL ANN O. ALICDAN-ESPERE
 OIC, GSD

FUNDS AVAILABLE **Php 491,400.00**
Signature Redacted
LADY LOU A. GIMENO
 OIC Chief Accountant

APPROVED BY:
12/7/23
Date
Signature Redacted
PHILIP JOSEF T. VERA CRUZ
 Director IV, Operations Group

Supplier's copy received by:
Signature Redacted
MARCELINO REYES
 Signature Over name in print Date Received: DEC. 11, 2023



NOTICE TO PROCEED

AURELIO R. LIWANAG

Authorized Representative

MARELCO TRADING CORPORATION

Tagpuan sa Villa Escudero, Lalig,
 Tiaong, Quezon

Dear **Mr. Liwanag**:

The attached Letter Order having been approved, notice is hereby given to **MARELCO TRADING CORPORATION** that performance on the **SUPPLY AND DELIVERY OF AIRCONDITIONING UNITS AND EVAPORATIVE COOLERS FOR PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) REGIONAL AND LGU DEPOTS** for **LOT NO. 2** under **AMP No. 080-23** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY / UOM	UNIT PRICE	TOTAL CONTRACT PRICE
2	Evaporative Air Cooler for the Regional and LGU Depots	26 units	₱18,900.00	₱491,400.00

Amount in words: Four Hundred Ninety-One Thousand Four Hundred Pesos.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

Signature Redacted

DAVE Y. VALDERRAMA

Ofc-Director IV, Regional Operations Group

Date of receipt of this Notice:

Dec. 11, 2023

Name of Authorized Representative:

Aurelio R. Liwanag

Signature of Authorized Representative:

Signature Redacted

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